

Oxford Emerging Markets Ltd

Terms & Conditions

1. **Definitions and Interpretations**
 - a. 'The company' shall mean 'Oxford Emerging Markets Ltd'.
 - b. 'The participant' shall mean the person participating on the trip.
 - c. 'The participating firms' are the firms and institutions willing to host participants selected by the company.
 - d. 'Force majeure' shall mean any event outside the company's control which prevents the prompt performance of its obligations, including war and civil strife, etc.

2. **Activities and Excursions**
 - a. The company acts as a booking agent for the components of the package selected, and then deals directly with the participating firms. As such, the company acts as a facilitator in the process of introducing graduate opportunities. No contract has been made between the company and the participating firms.
 - b. Whilst the company endeavours to maintain the agreements made between the participating firms and the company on behalf of the participant, we cannot guarantee the full involvement of the participating firms.
 - c. Descriptions of activities and excursions which accompany the business trip are for guidance only.

3. **Booking and Payment**
 - a. No booking is valid until the company has received the required payment by cheque or online transfer.
 - b. The company will issue a confirmation after it has received full payment.
 - c. If the full balance of the trip price is not paid by the due date shown on the initial confirmation letter, the company reserves the right to cancel the participant's place on the trip.

4. **Prices and Surcharges**
 - a. The charges which make up the total trip price plus any applicable supplements and surcharges will be as stated on the company's website www.oxemg.com and the offer letter. The prices are valid for trips until further notice but are subject to change at any time
 - b. The trip price may increase because of surcharges on the following items outside of the company's control, such as governmental action or adverse currency fluctuations which may affect accommodation and transport costs.
 - c. The company reserves the right to pass on increased surcharges to the participant, with due notice.

5. **Liability of the Company**
 - a. The company does not accept responsibility for ensuring that all parts of the trip are supplied as described. In particular, the company shall not be liable for the failure or improper performance of these services where such failure or improper performance is attributable to (i) the fault of the participant, (ii) the unforeseeable or unavoidable actions of an unconnected third party, (iii) unusual and unforeseeable circumstances beyond the company's control, including force majeure.

6. Alterations by the Company
 - a. The company will do its utmost to provide the arrangements that have been confirmed, but it must reserve the right to modify or cancel any trip schedule, accommodation provision or itinerary if unforeseen circumstances arise.
 - b. If the company cancels or significantly alters an essential element of the participant's business trip for reasons of force majeure, on or before the date when the payment of the balance becomes due, the company shall inform the participant as soon as possible and will try to make reasonable alternative arrangements.

7. Alterations by the participant
 - a. If the participant wishes to change their booking in any way after the payment confirmation has been issued, they must inform the company immediately, in writing.
 - b. In the unlikely circumstance that the company is unable to find a replacement participant, the company reserves the right to charge the participant the full amount of the trip price.

8. Visa Problems and Personal Insurance
 - a. **The Company is not responsible for arranging a participant's visa for the destination country.**
 - b. No refunds will be given for the full cost of the trip from cancellations due to visa rejection.
 - c. The company strongly recommends that the participants should be adequately insured against holiday risks. Participants are responsible for arranging any insurance provisions independently.

9. General Information
 - a. General information can be found on the website for help and guidance to the participant.
 - b. The company believes that all statements made in its website are factual and correct. Every reasonable effort has been made to verify the involvement of the participating firms and other activities and to provide the amenities described. The company therefore can be held responsible for happenings outside its reasonable control.
 - c. This contract incorporating these conditions shall be governed by English law and any matters arising out of it shall be subject to the jurisdiction of the Courts of England and Wales.

Date & place:
May 25 2008
Oxford